



Internal Quality Assurance Cell

Maharajashri Bhagvatsinhji Arts & Commerce College, Gondal
Mahadev vadi
(Accredited 'C++' by NAAC)

Coordinator: Mr. Ketan Pandya

Chairman: Prin. Dr. S J Jhala

Date: January 15 2010

To,
The Director,
National Assessment and Accreditation Council,
Bangalore.

Subject: Submission of AQAR for the year 2009-10

Dear Sir

Kindly find enclosed our Annual Quality Assurance Report for the academic year 2009-10 as per the format suggested by NAAC

This is our third AQAR. We hope our efforts to enhance the quality of our work and maintain standards in HEIs shall lead to a better ambience for our students.

With thanks

Yours truly,

(Dr. S. J. Jhala)

M. B. Arts and Commerce College, Gondal



Annual Quality Assurance Report 2009-10

Submitted to
National Assessment and Accreditation Council
Bangalore

(Prof. Ketan Pandya)
Coordinator
Internal Quality Assurance Cell
M. B. Arts and Commerce College
Gondal

(Prin. Dr. S. J. Jhala)
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Internal Quality Assurance Cell

Annual Quality Assurance Report 2009-10

Part A

The plan of action chalked out by the IQAC

Details of the plan of the institution for the academic year 2009-10.

IQAC, in consultation with the institution has chalked out a plan of action of the institution for the next academic year i.e. 2009-10

Academic plan for the academic year 2009-10

- The institution could not organize the national seminar in Commerce and in Hindi due to certain unavoidable situation. We shall organize this seminar this year.
- We intend to make our classroom more interactive and student centered.
- The institution has decided to explore the possibility of starting coaching classes for socially and economically challenged students.
- The institution has decided to strengthen its Career Counseling Center from the UGC grant.
- To start short term courses in English and computers.

Plan for infrastructure development

- The institution has planned to build a cycle stand and covered parking area for the vehicles of students and employees.
- We have decided to start a canteen in the institution keeping in view the needs of the large number of students who come from surrounding villages.
- The existing building of the college now requires renovation and repairing. The institution plans a complete renovation of the college building.
- The institution has planned to build a gymnasium and an indoor games facility in the institution.
- We have planned to set up an AV room in the college with state of the art recording and reproducing facilities to encourage the use of ICT in the transaction of curriculum.
- There is a great need for a well equipped e-resources center. We wish to set up a centralized facility for creation and maintenance of e-resources.
- The institution has decided to seek grant from the state government to set up a state of the art digital English language laboratory.

- The institution has decided to purchase a television and a set top box to receive SANDHAN telecast of the Higher Education department of the Gujarat government.

Community services:

- The institution shall carry out various community service programmes through its NSS and NCC units.
- We shall try to enter into collaborative projects with various NGOs working in the surrounding of Gondal.

M. B. Arts and Commerce College, Gondal

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Annual Quality Assurance Report 2009-10

Part B

1. Activities reflecting the goals and objectives of the institution:

- The students of second and third year of commerce organized a welcome function to initiate the students of first year commerce.
- The students who were admitted in the college in the first year were welcomed in a function on 11th July, 2009. The day was also significant because it saw the opening of a newly built state of the art Digital English Language Laboratory. The function was chaired by Hon. Vice Chancellor, Saurashtra University, Rajkot. The students responded with great enthusiasm and as many as 165 students were registered in the first batch. DELL coordinator Prof. Ketan Pandya, lecturer and head, department of English, successfully managed the lab.



Hon. Vice Chancellor, Kamlesh Joshipura receiving guard of honour from NCC cadets and addressing the audience. Hon. Pro Vice Chancellor inaugurating the lab.

- The college organized a programme to interact with the famous director Sanjay Chhel.



Students interacting with Mr. Sanjay Chhel and on the dais Mr Sanjay Chhel, Jay Vasavada and Principal

- The college organizes a “Chintan Shibir” every year in which all the teaching and non teaching staff members sit together in brainstorming sessions about the future course of development of the college. This year this workshop was held at Parabdhham on 8th August 2009.
- College regularly organizes lectures of eminent scholars. On 7th August 2010 one such lecture was organized by the Hindi Department of the college. Dr. Girish Trivedi, Reader, Department of Hindi, Saurashtra University Rajkot delivered a scholarly lecture on ‘Urvashi Kavya’. Prof. B. K. Kalasava, Professor and Head, Department of Hindi, Saurashtra University, Rajkot also delivered scholarly lecture on the occasion.



Prof. Girish Trivedi and Prof. Kalasava

- An exhibition cum sale of books and posters of Swami Vivekanand was organized in collaboration with RamKrishna Paramhanasa Ashram, Rajkot in the auditorium of the college on 22nd August 2009. The students and people from the town showed great interest in the life and works of Swami Vivekanand. Volunteers from Ramkrishna Ashram, Rajkot interacted with students and answered their queries and enkindle their interest in Swami Vivekanand.



- A two day national seminar on “Contemporary Sanskrit Literature” was organized by the college in collaboration with Saurashtra University Area Sanskrit Teachers Association. The seminar was attended by a large number of participants from all over Gujarat and India. The inauguration of the seminar was presided over by Dr. Pankaj Jani, Vice Chancellor, Somnath Sanskrit University.



Dr. Pankaj Jani and Smt. Shardaben Savaliya inaugurating the two day national seminar.

- Gujarat is celebrating the fifty years of its inception. The government of Gujarat has launched a drive to celebrate Svarnim Gujarat. A drawing competition was held in the college under ‘Kala Kaushalya Dhara. The students were given instant subjects.
- We believe that it is our duty to give students as much exposure and opportunities so that they can grow into sincere and capable individuals. The college organizes various competitions through the year. On 3rd September 2009 an elocution competition was organized in the auditorium of the college. The topic of the elocution competition was “Role of Television in the Shaping of the Youth.

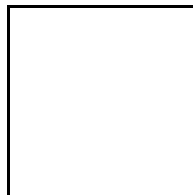
- Teacher’s Day is celebrated with much enthusiasm and zest in the college. This year also as many as fifty students participated in the Teacher’s Day celebrations. They went to classes and taught the classes. Twelve students acts in the duty of administrative staff including peons. The students were given a certificate and a prize for participating in the programme.



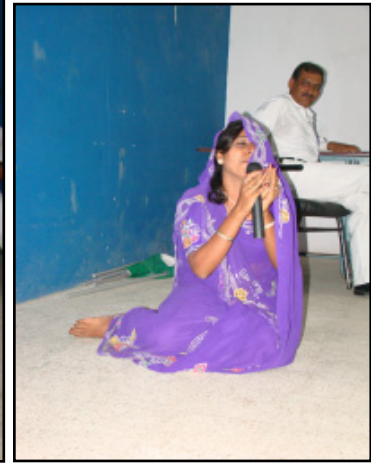
- A workshop was organized by the Women’s Cell of the college on “Women and Law”. The workshop was presided over by noted advocate Ms. Bhavnaben Joshipura. Ms. Joshipura is also a leading activist for women’s rights. The girl students of the college participated with great enthusiasm. The students interacted with the advocates and found the programme very fruitful.



- In view of Svarnim Gujarat celebrations an essay writing competition was organized in the college. The topic of the competition was “Female Foeticide: A Social Stigma”. Students participated and showed good penmanship.



- A mono acting competition was also organized in the college by Natya Dhara on 24th September 2009. Many students participated in the competition.



- It is the responsibility of a higher education institution to generate in their students awareness about the social responsibility of the students. The college organized a visit to 'OLD AGE HOME' at Dholara. The students interacted with the inmates of the OLD AGE HOME and shared their pleasures and pains.



- Various sports competitions were held in the college on 17th and 18th September 2009. Students participated in chess, carom, 100 mt race, slow cycling etc. competitions. The students were given prizes and certificates by the college.



- In view of the Svarnim Gujarat celebrations to mark the fifty years of Gujarat state, various 'Dhara' has been formed. Gyandhara of the college organized a quiz

competition in collaboration with Smart Computer Academy, Gondal. Fifteen students participated in this quiz competition. The quiz was followed by “Antakshari” in which students participated with much enthusiasm.



- College celebrates Hindi Day regularly every year. This year also an elocution competition was held on this occasion.



- A three day Yoga Shibir- a workshop on Yoga – is held every year in collaboration with Lakulish Yoga Vidyalaya. This year the workshop was organized from 8th October to 10th October, 2009. Thirty three students including eleven girls participated in the workshop. Twenty one students including ten girls passed the examination with first rank.
- An academic tour was organized in which students were to Rajkot Dairy – a cooperative milk processing dairy. The students were told about quality control mechanism, market model, management system, and administrative set up.
- A talk was organized to make students aware about the problems of environmental degeneration. Mr. Shamjibhai Antala, a noted environmentalist and expert in water

management and water preservation, talked to students for more than two hours about the dangers of reckless over exploitation of natural resources.

- A lecture was organized on skin diseases and skin care. Dr. Mitesh Bhatti, M.D.(skin) told the students about skin diseases, prevention and care. The lecture was followed by a question answer session in which students freely asked about their doubts.
- Students of M. A. Gujarati went to visit Saint Literature Research Centre, Ghoghavadar. The students were shown rare manuscripts. Shri Niranjan Rajyaguru delivered a lecture on folk literature. Students were accompanied by Prof. B. T. Kanjiya and Prof. S. P. Bhatt.
- A lecture was held on Human Rights on 30th December 2009. Prof. Parmeshwari Rajyaguru, Department of Law, Saurashtra University, Rajkot gave lectures on Human Rights, Law of Equality, provision for free legal aid etc.
- As per instruction of Saurashtra University, all the colleges were advised to visit villages and spread awareness about the prevention and cure of Swine Flu. The college took up this opportunity and staff and students went to twenty villages, distributed pamphlets, talked to people, visited schools and generated awareness about the prevailing epidemic of Swine Flu.
- 12th January is celebrated as National Youth Day in memory of birth of Swami Vivekanand. The college organized an elocution competition on this day on life and works of Swami Vivekanand.

2. New academic programmes initiated (UG and PG):

NIL

3. Innovations in curricular design and transaction:

NIL

4. Inter-disciplinary programmes started:

NIL

5. Examination reforms implemented:

NIL

6. Candidates qualified: NET/SLET/GATE etc.

NIL

7. Initiative towards faculty development programme:

The institution encourages the faculty members to participate in seminars /conferences/workshops. The institution provides them registration fees of the seminar.

8. Total number of seminars/workshops conducted:

NIL

9. Research projects a) Newly implemented b) Completed:

NIL

10. Patents generated, if any:

NIL

11. New collaborative research programmes:

NIL

12. Research grants received from various agencies:

No.	Name of the faculty	Type of grant	Amount	Status
1	Prof. N. D. Zala,	UGC Minor Research Project	40,000/-	In progress
2	Prof. K. R. Ram	UGC Minor Research Project	1,17,000/-	In progress

13. Details of research scholars (list to be given)

No.	Name of the teacher	Department	Degree
1	Mr. M. J. Zalavadiya	Gujarati	Ph. D.
2	Mr. D. M. Domadiya	Hindi	Ph. D.
3	Mr. N. D. Zala	Accountancy	Ph. D.
4.	Mr. K. R. Ram	Economics	Ph. D.
5.	Mr. Ketan S. Pandya	English	Ph. D.

14. Citation index of faculty members and impact factor:

NIL

15. Honors/Awards to the faculty:

NIL

16. Internal resources generated:

NIL

17. Details of departments getting SAP, COSIST(ASSIST)/DST. FIST, etc. assistance/recognition:

NIL

18. Community services:

The college undertakes various activities pertaining to community services through its NSS and NCC units. Prof. D. M. Domadiya is in charge of NSS unit. Dr. N. J. Joshi is in charge of NCC unit. The following programs and activities were organized by the college during the year:

- The NCC unit of the college works for Polio eradication programme in collaboration with the government agencies. The students attend the Polio Booths and administer Polio drops to children.
- College organizes tree plantation drive and volunteers and cadets from NSS and NCC take part in this tree plantation programme.
- NSS unit (boys) and NSS unit (girls) organize seven day camps every year. This year annual camp was organized at village Lilakha. Volunteers of NSS stayed in village for seven day and carried out various programmes in the village to spread awareness about various issues related to personal health and hygiene, sanitation, education, social equity, women empowerment, women health, child health. They also carry out various activities like street cleaning, road repair, medical check-up camps, veterinary check-up camp, etc.
- The college organizes blood donation camp every year in collaboration with various government agencies and NGOs.
- Many people from the town avail of the facility of language lab in the college. the college runs short term courses at a nominal fees.

19. Teachers and officers newly recruited:

NIL

20. Teaching – Non-teaching staff ratio:

4:3

21. Improvements in the library services:

The college library has added new books during the year. The work of computerization is in progress and soon we shall have fully computerized library and information center in the college. We now have digital identity card for the students which can be used to issue books.

22. New books/journals subscribed and their value:

New books purchased during the year

No.	Details of Grant	Amount in Rupees	No. of Books
1	UGC X th Plan	5,925/-	13 (Books)

2	PG	92,791/-	326 (Books)
3	Government Grant	24,070/-	58 (Journals)
Total		1,22,786/-	

23. Courses in which student assessment of teachers is introduced and the action taken on student feedback:

Student feedback is sought in all subjects. A pre-printed feedback form is given to the students and the feedback is then analyzed by the faculty members and appropriate modifications are introduced in the teaching methodology.

24. Unit cost of education:

NO.	Course	Unit Cost in Rs.
1	Under Graduation	6230/-
2	Post Graduation	953/-
3	Self Financed D.C.S.	3788/-

25. Computerization of administration and the process of admissions and examination results, issue of certificates:

The administrative work of the institution is fully computerized. All administrative work is now computerized. College library is also computerized now. The college issues digital identity card now to the students which is used in their day to day library transactions.

26. Increase in the infrastructural facilities:

A state of the art Digital English Language Lab with 24 client computers and a server has been set up in the college from a one time assistance of the Government of Gujarat. The lab is equipped with software and students can learn English through self learning software.

27. Technology upgradation:

The institution has purchased a television set and a set top box to receive the educational programmes of Sandhan – a government of Gujarat initiative.

28. Computer and internet access and training to teachers and students:

The institution has a Network Resource Center which provides free internet access to all students and teachers after twelve pm. The college has a computer center with broadband internet connection. It is also the central computing facility of the college. Staff common room is provided with a computer system and a printer. Network Resource Centre, Library

and principal's chamber has internet connectivity. Most of the faculty members and some of the administrative staff are computer literate.

29. Financial aid to students:

The institution provides financial aid to the students in the form of scholarships and freeships as per government schemes and norms.

scholarships and freeships (undergraduate)

No.	Category	Beneficiaries		Amount
		Male	Female	
1	OBC	182	95	4,28,580
2	SC	73	25	3,89,090
3	ST	2	2	14,010
4	Physically Handicapped	6	-	15,000
5	EBC	36	-	37,800
Total		299	122	8,84,480/-

scholarships and freeships (postgraduate)

No.	Course	Freeship Amount in Rs.	Scholarship Amount in Rs.
1	M.A.	1200/-	2,94,120/-
2	M.Com		7610/-

30. Activities and support from the Alumni Association:

NIL

31 Activities and support from the Parent-Teacher Association:

NIL

32. Health services:

NIL

33. Performance in sports activities:

No.	Name of the student	Competition	Level	Achievement
1	Shaurya Sanandiyaa	Cricket	University	Captain
2	Rakshit Vyas	Cricket	University	--
3	Arjun Khanpara	Cricket	University	--
4	Jayveer Baraiya	Cricket	University	--
5	Parmar Komalba G	Softball	University	--
6			University	--

7	Jadeja Jaypalsinh R	Hockey	University	--
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34. Incentives to outstanding sportspersons:

The institution felicitated all the students who participated in the sports activities and did the institution proud. The sports persons were given prizes in the annual function of the college.

35. Student achievements and awards:

No.	Name of the student	Competition	Achievement	Level
1	Panchani Vandana R	Ghazal Writing	Third	Youth Festival, Saurashtra University

36. Activities of the Guidance and Counseling unit:

The institution runs a Guidance and Counseling Cell since 1990. The purpose of this cell is to make the students aware about the career opportunities in the various fields.

The cell subscribes to various journals and magazines useful for career counseling. It has a library of its own of books useful for competitive examinations. The cell also arranges guidance and coaching classes for various competitive examinations as and when they are held.

Guidance and Counseling Cell organized following programs during the year:

- The college organizes a week long workshop on cooperative sector every year in association with Rajkot District Cooperative Sangh. As many as 49 students participated this year. The workshop was organized from 14th September to 19th September 2009.



- A career counseling workshop was organized in collaboration with Avalon Aviation Academy on 11th September 2009. The workshop gave relevant information to the students about the job opportunities in the aviation sector.



- A programmed was organized for selection and training of entrepreneurs in Gondal Taluka. Centre for Entrepreneur Development, Government of Gujarat, was the nodal agency. Selected entrepreneurs were given training in production, marketing, management, financing, etc.

37. Placement services provided to students:

The institution organizes various lectures for job opportunities in various fields such as insurance, banking, cooperative sector etc.

38. Development programmes for non-teaching staff:

NIL

39. Healthy practices of the institution:

The institution works to reach out to the weaker sections of the society. It strives to extend maximum exposure and opportunities to the students without any financial burden to them.

40. Linkages developed with National / International, academic / Research bodies

NIL

41. Any other relevant information the institution wishes to add:

NIL

Part C: Details of the plans of the institution for the next year.

Academic plan for the academic year 2010-11

- The institution could not organize the national seminar in Commerce and in Hindi due to certain unavoidable situation. We shall organize this seminar this year.
- We intend to make our classroom more interactive and student centered.
- The institution has decided to explore the possibility of starting coaching classes for socially and economically challenged students.
- The institution has decided to strengthen its Career Counseling Center from the UGC grant.
- To start short term courses in English and computers.

Plan for infrastructure development

- We wish to build more classrooms.
- We have plans to gradually turn our classrooms in to multimedia rooms with latest facilities. We shall turn two classes in the first phase.

(Prof. Ketan Pandya)

Coordinator

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